

Decision Maker: Executive and Resources PDS Committee

Date: 4th April 2012

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **ANNUAL POLICY DEVELOPMENT & SCRUTINY REPORT
2011/12**

Contact Officer: Graham, Walton, Democratic Services Manager
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Chief Officer: Mark Bowen, Director of Resources

Ward: N/A

1. Reason for report

- 1.1 The Council's Constitution requires that a report is made each year to full Council summarising the work carried out by PDS Committees. The report for 2011/12 is attached, including contributions from PDS Committee Chairmen summarising the work of their Committees.
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2. **RECOMMENDATION(S)**

That the Annual Policy Development and Scrutiny report is approved for submission to full Council, subject to inclusion of the Children and Young People PDS report and any changes proposed by Renewal and Recreation PDS Committee.

Corporate Policy

1. Policy Status: Existing policy. Article 6 (para 6.03 (d)) of the Constitution sets out the requirement for an annual PDS report.
 2. BBB Priority: Excellent Council.
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Financial

1. Cost of proposal: No cost The cost of writing and producing the annual report is met from within existing budgets.
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £344,054
 5. Source of funding: 2011/12 Revenue Budget
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Staff

1. Number of staff (current and additional): The Democratic Services Team consists of nine posts (8.22 fte).
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. There is no executive decision involved.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All Members of the Council and interested members of the public.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.1 Article 6, Section 6.03 (d) of the Constitution requires that an Annual PDS Report be submitted to Full Council on the Policy Development and Scrutiny functions, PDS budget and amended working methods if appropriate.
- 3.2 The draft Annual Report for 2011/12 is attached. The report follows the established structure combining some general information about PDS work in Bromley with contributions from each PDS Chairman in respect of work for their Committees during the year.
- 3.3 The Renewal and Recreation PDS Committee is due to consider its contribution to the report at its meeting on 27th March – any changes from this meeting will be reported. The Children and Young People PDS Committee is not due to consider its report until its next meeting on 12th June – this should still be before the completed report is due to be considered by full Council at the meeting on 25th June 2012.
- 3.4 Subject to confirmation of these two sections, the Committee is asked to endorse the report for submission to Full Council.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Constitution of the London Borough of Bromley, Article 6 Previous annual PDS reports.